

Minutes of the Health & Human Services Committee

Thursday, June 13, 2002

Chair Herro called the meeting to order at 1:03 p.m.

Present: Supervisors Ken Herro (Chair), Jim Jeskewitz, Sandy Wolff, Paul Pronold, and Alicia Silva. **Absent:** Mareth Kipp and Carl Seitz.

Also Present : Chief of Staff Lee Esler, Senior Services Director Cathy Bellovary, Nutrition Services Supervisor Mary Smith, Health & Human Services Director Peter Schuler, Health & Human Services Deputy Director Ernie Messinger, Administrative Services Manager Russ Kutz, Internal Audit Manager Lori Schubert, Principal Internal Auditor Joe De Antonis, Clinical Services Manager Mike De Mares, and Jail Administrator Mike Giese.

Approve Minutes of May 30, 2002

MOTION: Jeskewitz moved, second by Pronold to approve the minutes of May 30. Motion carried 5 - 0.

Read Correspondence

Herro highlighted the Executive Committee's latest correspondence list. Esler said the Wisconsin Counties Association (WCA) sent a letter from State Health & Family Services Secretary Phyllis Dube on what the State is doing to be in compliance with the federal Health Insurance Portability and Accountability (HIPPA) Act. Esler suggested that this issue be on a future agenda.

Schedule Next Meeting Dates

July 11, 2002.

Executive Committee Report

Herro advised of the following issues discussed at the last Executive Committee meeting.

- Toured the old Courthouse and discussed what to do with the Historical Society and the space recently vacated by the South Eastern Wisconsin Regional Planning Commission (SEWRPC). Estimated renovation costs are about \$1 million.
- Reviewed some Community Development Block grant (CDBG) applications for the Village of Sussex, Phoenix Heights, Haertel Field, Nutrition Coalition, Waukesha Revitalization Project, Youth Opportunities and Support, and the Community Gardening Collaboration. UW-Extension Director Marcia Jantew will be at the next meeting to discuss these UW-Extension-related projects in more detail.
- Also at the next meeting, the committee will review the airport layout and include the Waukesha County Airport Master Plan which was approved today by the Public Works Committee.

Intent to Apply for Scherffius Funds of the Greater Milwaukee Foundation for the Department of Senior Services Nutrition Fund

Bellovary said they intend to apply for Scherffius Funds of the Greater Milwaukee Foundation for new and safer chairs for the senior nutrition site in Oconomowoc. Smith noted that Scherffius funds can only be used for programs in Oconomowoc. Smith said they have chosen a stackable style chair for \$34.50 each. They're looking to buy 30 chairs for a total of \$1,388 and

includes four dollies to hold them. Smith distributed a picture and information on the chairs. A consensus of the committee approved the application.

Overview of the Administrative Services Division of the Department of Health & Human Services

Kutz distributed information on the Administrative Services Division of the Health & Human Services Department. This division is responsible for coordinating and providing operational, fiscal, and management information system support for the department. Other major functions include the processing of client and provider payments and the billing for services to Medicaid, medical assistance, insurance, and responsible parties. Department-wide data collection, accumulation, and dissemination efforts are coordinated and supported through this area as well. Kutz advised that most of their budget is for personal costs – a total of \$2,369,388 of a \$3,244,922 budget (2002 figures).

Kutz noted that 2002 operating expenses include \$75,000 for the Criminal Justice Coordinating Task Force to develop prevention and treatment programs within the County; \$31,825 and \$15,912 in General Government Revenue and \$15,913 in tax levy for the transfer of the Community Services Program from the Sheriff's Department; \$40,250 for office and computer equipment including repairs and maintenance agreements; \$33,000 for office and computer supplies; \$30,000 for SACWIS (computer database) programming consulting, etc. Interdepartmental charges include \$257,000 for legal and collection services; \$101,000 for postage and printing; \$95,500 in telephone charges; \$78,000 for computer and copier replacement, repair and maintenance, etc.

Year-End 2001 Budget Status Report for the Department of Health & Human Services

Kutz, Schuler, and Messinger reviewed the year-end budget status report in detail for the Department of Health & Human Services. At the end of 2001, each of the following funds had a favorable budget variance: Human Services Fund 150 – \$770,566; Long Term Care Fund 310 – \$269,041; Mental Health Center Fund 350 – \$259,182; and Public Health General Fund 010 – \$196,145.

Review the Internal Audit Report Entitled “Waukesha County Alcohol and Other Drug Abuse (AODA) Programming – March 2002”

Schuberts said the scope of the audit was to identify all the AODA-related programming in the County including funding sources, populations served, and what services were offered through each program. They reviewed the current measures that are being used to evaluate the effectiveness of the programs, the level of communication and cooperation between departments, and also if there was an overlap of services – offering the same services to the same populations with more than one program.

Schuberts said they found the departments were cooperating in their effort to provide the necessary AODA programming and they didn't find any overlap of services. There is a need, however, to improve the tracking of individuals and recidivism in the various programs. As systems for tracking data are improved, the performance measures used to evaluate the effectiveness of the programs can be enhanced.

Schuberts said they separated the programs into categories: mandated or non-mandated (as determined by state law), and mandatory or voluntary (with regard to participation). The only mandatory AODA program is the District Attorney's Intensive Supervision Program (ISP) for

second and subsequent OWI offenses. The only mandated AODA programs are in Health & Human Services. Schubert said all the remaining programs are voluntary and are not mandated by law – we only do it in Waukesha County to meet our needs. Schubert noted that the County spends about \$2.8 million each year on AODA related services Countywide. This includes about \$1 million in federal funding, \$200,000 in client fees, \$430,000 in drivers surcharges, and \$1 million in County levy.

Schubert went on to discuss Sheriff Department programs which include inmate AODA and mental health services offered in the jail. This program is contracted out. The OWI Treatment Program is for Huber inmates and is also contracted out but with no net cost to the County because participant fees cover the costs. Alcoholics Anonymous and the Health & Human Services Volunteer Program are offered in both the Huber and main jails.

Wolff left the meeting at 2:55 p.m.

Schubert said they were unable to analyze the crossover of participants because the IJIS system is not currently designed to track recidivism or AODA-related crimes. They have recommended that staff work with both the Information Systems Division and the State's system to develop a way to track recidivism and AODA-related crimes. Giese said the primary problem with using recidivism as a measure is with the definition and this can be extremely difficult where he discussed this further. Also, there is currently no way to accurately track recidivism outside the county. With regard to tracking, Schubert said it would be beneficial to determine if people are trying to get into these programs but cannot because of space limitations. Schubert advised that Sheriff Department staff have been able to begin tracking this information.

The primary AODA program run by the District Attorney's Office is ISP and is integrated with the Fast Track Program. It's for repeat OWI offenders and is a mandatory condition of bail. Offenders must report to Wisconsin Correctional Services (WCS). There are currently eight of these programs in the State. Milwaukee was the pilot in 1993. Later, the state did a study and found a 50% reduction in recidivism in Milwaukee County in the first two years. Basically, the only audit staff recommendation is with WCS collections. Schubert thought they did a good job but felt they could do better. WCS will implement a few minor changes and emphasize collection efforts. The other program in the District Attorney's Office is Prevent Alcohol Related Crashes (PARC).

Esler asked if there were anyway to do a comparison of jail days served/saved for a first or subsequent offender today versus last year or five years ago. He felt this type of data was crucial. Schuler said the Justice Task Force is looking at the justice system process and this would certainly tie together with measuring jail days served, if you adjust various parts of the process. Schuler said we need to come up with ways of defining measurements for this. Giese said they could obtain some data as far back as 1990, however, this would have to be tracked with a case number through the Clerk of Courts which is time consuming where by Schubert agreed. Esler felt it was important the system be able to collect this type of data.

Schubert reviewed the four AODA programs in the Department of Health & Human Services. The Clinical Services Program is the counseling and treatment operations. The Intoxicated Driver Program (IDP) treats people that are in the OWI Program but can't afford other treatment. Prevention Activities targets certain population to reduce usage. The Jail Transition Coordinator position began in January of 2001. All but the Jail Transition Coordinator are

mandatory as dictated by the State Statutes. Fees are based on ability to pay (sliding scale fee) and reassessments are done periodically to determine if more treatment is necessary.

The Jail Transition Coordinator is one full-time position. This person helps inmates that are being discharged from the jail with obtaining housing, transportation, medical needs, AODA or mental health treatment, etc. In 2001, the coordinator reviewed 122 inmates. Of those, 52% had AODA issues and 37% had both mental health and AODA issues. Audit staff have recommended that Clinical Services staff work with jail staff to develop a method of tracking the number of inmates who could benefit from this assistance but who do not receive it due to a lack of staffing. This information should then be analyzed to determine the level of unmet needs and to determine the best method of meeting this need.

There are some human services statistics maintained on the state's system (HSRS). Schubert said the usefulness of this information is sometimes questionable because different counties extract the information in different ways. Comparing apples to apples is very difficult. Schubert noted that the department is in the process of implementing PeopleLink, a new software system designed to track individuals and the services they receive. Hopefully this will provide staff with more information than in the past.

Schubert said the Bureau of Substance Abuse Services in its 2000 Annual Report, cites a return of \$7 for every \$1 invested in prevention efforts. County dollars dedicated to prevention are not really having increased significantly since 1997. Although funding is tight, audit staff have recommended that the County's prevention programs be expanded if feasible as money becomes available to get a better return on the dollar. Schubert noted that there are also some prevention efforts in the Juvenile Center.

Wolff returned at 3:38 p.m.

Schubert went on to discuss current performance measures and data tracking which are included in the budget books and additional measures they are recommending which may be helpful in evaluating the effectiveness of the AODA programs in the future. One big barrier to the data tracking is the confidential nature of Health & Human Services Department records.

Review and Update the Committee's Future Agenda Items List

The committee and Schuler reviewed and updated the committee's future agenda items list. Added to the list were: "Review Safety Procedures for Mental Health Commitments" suggested by Silva, "Review Compliance Issues with Regard to the Federal Health Insurance Portability and Accountability (HIPPA) Act" suggested by Esler, and "Review the Bioterrorism Plan" as part of an overall discussion on bioterrorism, suggested by Schuler.

MOTION: Pronold moved, second by Wolff to adjourn at 4:10 p.m. Motion carried 5 - 0.

Recorded by Mary Pedersen, Legislative Associate.

Respectfully submitted,

Alicia Silva
Secretary